

# Grant Writing Jumpstart Guide

Grants don't have to be overwhelming. This Grant Writing Jumpstart Guide gives you quick, practical steps to get funding-ready in just 30 days. Exclusive for TANGO attendees—your mission deserves the support to thrive.

### **Build a Strong Foundation**

What to Know: A successful grant application starts long before you apply—it starts with preparation.

- Write down your organization's mission statement in one sentence.
- Gather your "grant packet": IRS letter, board list, annual report, most recent financial statement, and program budget.
- Start a simple spreadsheet to track outcomes and stories of impact.

## **Answer the 5 Questions Every Funder Asks**

What to Know: Funders are looking for clear, confident answers—even if they never ask directly. Action Items:

- Draft one-paragraph answers to these five questions:
  - a. Who are you, and what do you do?
  - b. What problem are you solving?
  - c. Who benefits from your work?
  - d. What difference are you making?
  - e. Why should we invest in you now?
- Save this as your "Core Case for Support" to reuse in every application.

### Find Quick-Win Grant Opportunities

What to Know: You don't need to chase every big national funder—start local and build momentum. Action Items:

- Make a list of 3 community foundations, 3 corporate giving programs, and 3 family foundations in your area.
- Check their websites for application cycles.
- Highlight the ones that match your mission most closely.

#### **Avoid Common Mistakes**

What to Know: Many applications are rejected for preventable reasons.

#### Action Items:

- Review guidelines and word counts twice before starting your draft.
- Pair each statistic you use with at least one client story.
- Add deadlines to your calendar at least 4-6 weeks in advance.
- Before hitting "submit," ask a colleague to proofread against the instructions.



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### **Your 30-Day Jumpstart Plan**

What to Know: You can make real progress in just one month by tackling bite-sized tasks each week. Action Items:

- Week 1: Collect/update your grant packet (mission, board list, budget, IRS letter, etc.).
- Week 2: Write your Core Case for Support.
- Week 3: Identify 3-5 strong fit funders.
- Week 4: Draft or submit at least one application.

### **How Just Write Grants Can Help**

What to Know: You don't have to do this alone. Our team helps nonprofits find, write, and win more grants without burning out.

### Action Items:

- Scan the QR code to schedule a free 30-minute call.
- Bring one program idea to discuss—we'll provide custom research on potential funders.
- Ask us about subscription packages that match your budget and goals.

## **\*\*** Special TANGO Offer

Schedule your free call during or after the conference, and receive free custom grant research tailored to your nonprofit.

www.justwritegrants.com/virtualmeeting